

MOBILE AMATEUR RADIO CLUB, INC.

BY-LAWS

1. MEMBERSHIP

Section A - Each Application for **REGULAR** or **ASSOCIATE** membership shall be accompanied by payment of dues and be made to the Treasurer of the Club. The adoption of new members shall be handled as follows:

Application received prior to the beginning of, or during, the regular monthly business meeting shall be recognized at the meeting and voted on at that same monthly meeting during regular business. Membership shall be for one year from January 1 through December 31, and shall continue from year to year by member's payment of annual dues unless said member shall resign, or be suspended or expelled. Upon vote of the membership, a person may be elected to **HONORARY** membership with the same voting status as **ASSOCIATE** members.

2. VOTING

Except at the annual meeting and/or on membership applications, voting shall be either voice or show of hands. Voting at the annual meeting and/or for membership applications shall be by voice, show of hands, or secret ballot at the discretion of the President and consent of the membership present. Voting for election of officers shall be by secret ballot unless there is only one nominee, in that case voting may be by voice. To be elected to any office, a member must receive a majority of the votes cast. Should no one nominee receive such a majority, there shall be a runoff between the two nominees receiving the greatest number of votes. Election of officers or adoption of motions shall be by a plurality of valid votes cast by members in good standing who are present. A quorum is **not** required except as stated in **Article V** of the constitution.

SECTION A - BALLOTING PROCEDURE

Article 1 - Order of elections

A club member can not simultaneously hold an officer's and a trustee's position. Therefore, the election of officers shall be held first, in the following order: **President, Vice-President, Secretary, and Treasurer**. The election for each office shall be completed before the nominations and the election for the next office begins, thereby allowing nominees who were not elected for one office to be eligible for nomination for the next office in sequence. The results of the election of officers will be used to determine the eligibility of candidates, and the number of trustee positions open, for elections as **trustees**.

Article 2 - Election of Officers

After closing of nominations for each office, election of that officer shall commence. Election of officers shall be made by secret ballot, unless there is only one nominee. In which case that nominee may be voted in by voice. Any necessary runoffs shall be held immediately, so that the results of the election of officers can be made final and election of trustees can be accomplished.

Article 3 - Election of Trustees

If the number of eligible nominees equals the number of trustee positions open for election, the election by secret ballot may, at the discretion of the president, be replaced with a vote by voice for the list of nominees as a whole. If the number of eligible nominees is greater than the number of trustee positions open for election, the election of trustees shall be done by secret ballot. A runoff will result only in the event the last available position(s) on the board of trustees can not be filled because of a tie between two or more nominees.

All elected positions for the board of trustees shall be determined by a plurality of the number of qualified votes cast. In the event of a runoff, the remaining positions on the board of trustees shall be filled by the plurality of the votes.

Article 4 - Disqualification of ballots

If, during the election of officers, a member votes for two nominees for the same office his vote for the office in question shall be disqualified and not counted. The remaining votes for officers shall remain valid as long as they are one vote for each office.

If, during the election of trustees, a member votes for more than the number of positions on the board of trustees that are open for election, the entire ballot shall be disqualified and not counted. However, members may vote for less than the number of open trustee positions and have their ballot remain valid and counted.

3. MEMBERSHIP DUES

SECTION A - VOTING MEMBERSHIP

Dues shall be thirty dollars (\$30.00) per year for a **REGULAR** membership. For a **FAMILY** membership the dues are forty dollars (\$40.00) per year for a family regardless of the number of members in the family, as long as the members are **LIVING UNDER THE SAME ROOF**. **ASSOCIATE** membership dues shall be twenty (\$20.00) per year. All dues are due, and payable, January 1 and any member whose dues remain unpaid after the first regular meeting of the membership in the month of March shall be considered delinquent in his dues and no longer a member in good standing. Members who become delinquent will be refused the right to vote and/or the right to be heard in a business meeting until such delinquent dues are paid and membership in good standing is restored. Dues for **FULL TIME** students in Elementary School, High School or College shall be twenty (\$20.00) per year.

SECTION B - NON-VOTING MEMBERSHIP

Unlicensed persons may be admitted to **ASSOCIATE** membership upon approval of the membership. Associate membership shall have all the rights and privileges of a regular membership **EXCEPT** the right to vote and/or hold an elective office. Associate members may elect to become regular members after meeting the membership requirements as stipulated in Article III of the Constitution and by payment of annual dues.

4. DUTIES OF OFFICERS

SECTION A – PRESIDENT

The president will preside over all regular, annual and special meetings of the club and board of trustees. The president is an ex-officio member of all committees and co-ordinates interaction among committees where their areas of responsibility overlap.

SECTION B – VICE-PRESIDENT

The vice-president shall, in the absence of the president, preside over all meetings where the president would normally preside. The vice president, as chairman of the programs committee, is responsible for coordinating programs and activities to be presented at regular meetings, as well as assisting committees responsible for special activities or events. The vice-president is also chairman of the membership committee.

SECTION C - SECRETARY

The Secretary shall keep the minutes of all meetings, keep a roll of members, conduct all correspondence, read communications at each meeting and transmit appropriate notices of information to each member. It further shall be the duty of the Secretary to maintain the articles of incorporation, constitution and by-laws of the club, and have them available at every meeting. The Secretary shall cause all amendments, changes and additions to be noted thereon and shall permit the same to be consulted by the members on request.

SECTION D – TREASURER

The Treasurer shall be responsible for the funds of the Club, control and use of the **debit card**, the collection of dues and the deposit of all funds. The Treasurer shall keep accurate books and records of the accounts. A committee appointed by the President shall audit such books and records each December. Except for expenditures that are necessary to carry on the functions of the office, the Treasurer shall expend no funds unless previously authorized by either the Board of Trustees or the General Membership. The Treasurer shall keep and maintain a membership roll, showing the names, calls and addresses of all members in good standing. The Treasurer will have a written financial statement at each meeting available for viewing by the membership. It will contain a record of all receipts and disbursements.

SECTION E – BOARD OF TRUSTEES

1. The Board of Trustees, subject to the limitations herein imposed and reserved to the General Membership by the Constitution and the by-laws, shall be responsible for the general policies and over-all operation of the Club. The Board of Trustees has the power to make such rules and regulations, not in conflict with the Constitution, as they deem expedient for the purpose of advancing the objectives and the purposes of the Club.
2. The Board of Trustees shall elect the Club Station Trustee in accordance with Article III Section Three of the Constitution. The **Club Station Trustee** is a non-voting member of the board of trustees except may cast a tie-breaking vote in the case of a tie.
3. The Board of Trustees shall be responsible for the operation and maintenance of Emergency Nets, making such rules and qualifications for membership in such nets, as they deem necessary. They shall be responsible for all Club equipment, and shall establish rules for its use and maintenance. One member of the Board of Trustees will be appointed as **Equipment Custodian**. The Equipment Custodian shall maintain an inventory of all club equipment, including serial numbers, original cost, replacement cost, location and state of repair.
4. The Board of Trustees shall act as a liaison group between the Club and the Red Cross, Emergency Management authorities, or other groups asking for cooperation or assistance from the club.
5. All expenditures in excess of \$250.00 require prior approval of the Board of Trustees and subsequent adoption by a majority vote of the general membership present at a regularly scheduled general meeting. The Board of Trustees may authorize expenditures under \$250.00 without the subsequent ratification by the membership. Expenditures for daily operations, not to exceed \$100.00, may be made at the discretion of the President and Treasurer, subject to review of the Board at any time.
6. The Board of Trustees shall hold monthly meetings, and additional meetings as necessary, for the discharge of its functions. Any Trustee, **except the CLUB STATION TRUSTEE**, missing three consecutive meetings shall be subject to removal from office by the Board and a replacement to serve for the remainder of the term shall be named by a majority vote of the members of the Board of Trustees present.
7. The immediate PAST PRESIDENT, as a member of the board of trustees, shall, in the absence of both the president and vice-president, preside over all meetings where the president or vice-president would normally preside.
8. At any meeting of the Board of Trustees five (5) members shall constitute a quorum.

5. COMMITTEES

The president may appoint committees as deemed necessary. Special committees will be for a specific purpose and for a definite time period. Standing committees will be for general operation and functions of the club and will be for an indefinite period. Committee members will serve until they resign, are replaced, or are elected to club office unless their temporary continued membership in the committee is necessary for continuity. The president is an ex-officio member of all committees. The Secretary and Treasurer are exempt from duty on committees except when their membership is essential. Special committees shall remain in existence until its purpose is served or until replaced or disbanded by the president. Standing committees shall remain in existence until disbanded by the president. Membership on a committee may be increased, decreased or changed at the discretion of the president. Requests for relief from a committee by a committee member shall be honored. Replacement of such member is at the discretion of the president.

6. AMENDMENT TO BY-LAWS

These By-Laws may be altered, amended, or repealed, or new By-Laws may be adopted, by two-thirds of the votes cast in

person at any regular or special meeting of the Board of Trustees at which a quorum is present, provided that the proposal to alter, amend, repeal, or adopt has been submitted to the Board at its previous regular meeting.

DEFINITIONS:

1. The "Annual Meeting" is held during the month of December for the purpose of electing officers and trustees for the coming year, and replaces the regular monthly business meeting.

2. Within these by-laws, "will" is used to indicate the imperative, while "shall" is used to indicate futurity.

3. "Living under the same roof" is meant to indicate family members whose primary residence is the same, and includes unmarried college or boarding school students who are attending school away from home, but normally reside with, and are dependent upon, their parents.

Revised: March 15, 1982; Revised: October 25, 1983; Revised: October 1985; Revised: June 1990; Revised: June 1993;

Revised: February 1997; Rewritten January/February 2003, adopted February 28, 2003.

Revised: December 7, 2007, at which time dues for all membership levels were raised by five dollars (\$5.00) each. All previous editions, except copies kept by the secretary for historical purposes, shall be destroyed to avoid confusion and possible perception of conflict.

Revised February 7, 2013 (Section E,8) Changed number required for a quorum of Trustees to 5

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